



## UNIVERSITÀ DEGLI STUDI DELLA TUSCIA

**SERVICE FOR RESEARCH AND INTERNATIONAL AFFAIRS**  
International Relations Office - via S. Maria in Gradi, n. 4 - 01100 Viterbo – ITALY  
Phone: +39 0761 357918 - Fax: + 39 0761 357919 – e-mail: [erasmus@unitus.it](mailto:erasmus@unitus.it)  
**LIFELONG LEARNING PROGRAMME (LLP) - ERASMUS ACTION**

### UNIVERSITA' DEGLI STUDI DELLA TUSCIA DI VITERBO

#### Information Sheet

*(Updated in April 2010)*

#### INSTITUTION

<b>OFFICIAL NAME</b>	UNIVERSITA' DEGLI STUDI DELLA TUSCIA DI VITERBO
<b>ERASMUS CODE</b>	I VITERBO01
<b>ERASMUS UNIVERSITY CHARTER NUMBER</b>	29228-IC-1-2007-1-IT-ERASMUS-EUCX-1
<b>EUC Type</b>	Extended
<b>ADDRESS</b>	Via S. Maria in Gradi, 4 01100 Viterbo – ITALIA
<b>WEB-ADDRESS</b>	<a href="http://www.unitus.it">http://www.unitus.it</a>
<b>HEAD OF INSTITUTION</b>	<b>Prof. Marco Mancini</b>
<b>TITLE</b>	<b>Rector</b>
<b>PHONE</b>	+39 0761 357900
<b>FAX</b>	+39 0761 325785
<b>E-MAIL</b>	<a href="mailto:rettore@unitus.it">rettore@unitus.it</a>

#### VICE RECTOR

<b>Name:</b>	<b>Prof. Giuseppe Nascetti</b>
<b>Office address</b>	Via S. Maria in Gradi, n. 4 – 01100 Viterbo - ITALIA
<b>Telephone:</b>	+39 0761 357901
<b>Fax:</b>	+39 0761 325785
<b>E-mail:</b>	<a href="mailto:nascetti@unitus.it">nascetti@unitus.it</a>

#### DELEGATE FOR INTERNATIONAL RELATIONS

<b>Name:</b>	<b>Prof. Stefano Grego</b>
<b>Office address</b>	Via S. Maria in Gradi, n. 4 – 01100 Viterbo - ITALIA
<b>Telephone:</b>	+39 0761 357246 - 357917
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<b>E-mail:</b>	<a href="mailto:grego@unitus.it">grego@unitus.it</a>

## LLP - ERASMUS INSTITUTIONAL COORDINATOR

<b>Name:</b>	<b>Prof. Fabio Caporali</b>
<b>Office address</b>	Via S. Maria in Gradi, n. 4 – 01100 Viterbo - ITALIA
<b>Telephone:</b>	+39 0761 357552
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## SERVICE FOR RESEARCH AND INTERNATIONAL AFFAIRS

<b>COORDINATOR</b>	<b>Dott.ssa Stefania Moretti</b>
<b>Telephone:</b>	+39-0761-357935
<b>Fax</b>	+39-0761-357919
<b>E-mail</b>	<a href="mailto:moretti@unitus.it">moretti@unitus.it</a>

## STUDENTS' SERVICE FOR LIFELONG LEARNING PROGRAMME ERASMUS STUDENTS

<b>Office address:</b> Ufficio Relazioni Internazionali International Relations Office	Via S. M. in Gradi, 4 01100 Viterbo ITALIA
<b>Head of International Relations Office</b>	<b>Dr. Carlo Contardo</b>
<b>Telephone:</b>	+39-0761-357916
<b>Fax:</b>	+39-0761-357919
<b>E-mail:</b>	<a href="mailto:carlocontardo@unitus.it">carlocontardo@unitus.it</a>
<b>International Relations Officers: For Lifelong Learning Programme – Erasmus Action:</b>	
	<b>Dr. Felicetta Ripa</b>
<b>Telephone:</b>	+39-0761-357917
<b>Fax:</b>	+39-0761-357919
<b>E-mail:</b>	<a href="mailto:erasmus@unitus.it">erasmus@unitus.it</a>
<b>Web-Address:</b>	<a href="http://tuscia.llpmanager.it/">http://tuscia.llpmanager.it/</a>
<b>For Erasmus Incoming students:</b>	
	<b>Dr. Vanessa Torri</b>
<b>Telephone</b>	+ 39 0761 357918
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<b>Web-Address:</b>	<a href="http://tuscia.llpmanager.it/">http://tuscia.llpmanager.it/</a>
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<b>Web-Address:</b>	<a href="http://www.unitus.it">http://www.unitus.it</a> > Relazioni Internazionali
<b>For Erasmus Placement and Leonardo da Vinci Programme</b>	
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<b>E-mail:</b>	<a href="mailto:llp@unitus.it">llp@unitus.it</a>
<b>Web-Address</b>	<a href="http://aspe.llpmanager.it/">http://aspe.llpmanager.it/</a>

## ERASMUS ACADEMIC COORDINATORS

FACOLTA'	COORDINATORI	CONTATTI
<b>Modern Foreign Languages and Literatures</b>	Prof. Mariagrazia Russo	tel. +39 0761 357658 fax +39 0761 357601 e-mail: <a href="mailto:mariagraziarusso@unitus.it">mariagraziarusso@unitus.it</a> <a href="mailto:mariagrazia_russo@libero.it">mariagrazia_russo@libero.it</a>
<b>Economics</b>	Prof. Pierre Di Toro  Prof. Giuseppe Ianniello	tel. +39 0761 357712 fax +39 0761 357919 e-mail: <a href="mailto:ditoro@unitus.it">ditoro@unitus.it</a>  tel. +39 0761 357720 fax +39 0761 357707 e-mail: <a href="mailto:ianniell@unitus.it">ianniell@unitus.it</a>
<b>Cultural Heritage Conservation</b>	Prof. Andrea Zambrini  Prof. Marco Paolino	tel.+39 0761 357154 fax +390761 357633 e-mail: <a href="mailto:a.zambrini@iol.it">a.zambrini@iol.it</a>  tel.+39 0761 357189 fax +390761 357170 e-mail: <a href="mailto:paolino@unitus.it">paolino@unitus.it</a>
<b>Agriculture</b>  <b>Forestry</b>	Prof. Fabio Caporali  Prof. Elena Di Mattia	tel. +390761357552 fax +39 0761 357558 e-mail: <a href="mailto:caporali@unitus.it">caporali@unitus.it</a>  tel. 0761 357280 fax : 0761 357242 e-mail: <a href="mailto:dimattia@unitus.it">dimattia@unitus.it</a>
<b>Political Sciences</b>	Prof. Francesca Anania	tel. +39 0761 357853 fax +39 0761 357868 e-mail: <a href="mailto:f.anania@unitus.it">f.anania@unitus.it</a>
<b>Mathematical, Physical and Natural Sciences</b>	Prof. Giuseppe Scapigliati	tel. +39 0761 357137 fax +39 0761 357179 e-mail: <a href="mailto:scapigg@unitus.it">scapigg@unitus.it</a>

## GENERAL INFORMATION

<b>UNIVERSITY</b>	Università degli Studi della Tuscia di Viterbo
<b>COUNTRY</b>	Italia
<b>Telephone Switchboard (Campus and Faculties)</b>	+ 39 0761 3571
<b>FACULTIES</b>	Six faculties: - Modern Foreign Languages and Literatures - Economics - Cultural Heritage - Agriculture - Political Sciences - Mathematical, Physical and Natural Sciences
<b>WEB PAGE</b>	<a href="http://www.unitus.it">http://www.unitus.it</a>
<b>WEB ADDRESS FOR LLP ERASMUS INCOMING STUDENTS</b>	<a href="http://tuscia.llpmanager.it/studenti/">http://tuscia.llpmanager.it/studenti/</a>
<b>WEB ADDRESS FOR ACADEMIC INFORMATION (COURSES)</b>	<a href="http://www.unitus.it">http://www.unitus.it</a> > Facoltà
<b>APPLICATION FORMALITIES</b>	LLP Erasmus students are requested to fill in the <b>Application Form</b> and the <b>Learning Agreement on-line</b> . Both documents must be printed, signed by the Erasmus Departmental Coordinator and the Erasmus Institutional Coordinator and sent by fax <b>before the arrival</b> to the International Relations Office.  <b>Please note:</b> the original copies of all these documents must be posted to the International Relations Office or hand delivered at the student's arrival at Tuscia University.  Università degli Studi della Tuscia di Viterbo Ufficio Relazioni Internazionali Via S. Maria in Gradi, n. 4 – 01100 Viterbo – Italia Fax: + 39 0761 357919 e-mail: <a href="mailto:erasmusincoming@unitus.it">erasmusincoming@unitus.it</a> – <a href="mailto:erasmus@unitus.it">erasmus@unitus.it</a>
<b>APPLICATION DEADLINES</b>	Fall semester (September-February): June 30 <sup>th</sup> Spring semester (February-July): September 30 <sup>th</sup> Whole academic year: June 30 <sup>th</sup>
<b>LANGUAGE OF INSTRUCTION</b>	Italian
<b>USE OF ECTS</b>	Yes
<b>LANGUAGE COURSE</b>	The International Relations Office in cooperation with the University Language Centre organizes Italian Language courses for all incoming students at the beginning of each semester. Courses are free. <b>Italian Language Courses:</b> - Elementary Level – 50 hours – no credits; - Intermediate Level - 50 hours – no credits. Incoming students are also requested to download the <b>Italian Language Course Application Form</b> from Tuscia web-site, to fill it in capital letters, sign and fax it to the International Relations Office.  Please note: the original copy of the document must be posted <b>well in advance</b> to the International Relations Office or hand

	<p>delivered at the student's arrival at Tuscia University.</p> <p><b>Deadlines:</b>  Fall semester (September-February): June 30<sup>th</sup>  Spring semester (February-July): September 30<sup>th</sup>  Whole academic year: June 30<sup>th</sup></p> <p>Università degli Studi della Tuscia di Viterbo  Ufficio Relazioni Internazionali  Via S. Maria in Gradi, n. 4 – 01100 Viterbo – Italia  Fax: + 39 0761 357919  e-mail: <a href="mailto:erasmusincoming@unitus.it">erasmusincoming@unitus.it</a></p> <p>The Italian Language Course Application Form is available in our web site:  <a href="http://tuscia.llpmanager.it/studenti/">http://tuscia.llpmanager.it/studenti/</a></p>
<p><b>ACCOMMODATION IN THE UNIVERSITY YOUTH HOSTEL</b></p>	<p>As far as accommodation is concerned, if students apply in time, they might have the opportunity of reserving a room in the residence on the University Youth Hostel. The University Youth Hostel has only <b>58</b> rooms available for LLP Erasmus students and they <b>will be assigned to the first 58 applicants</b>. The monthly rate for accommodation on campus will be around <b>€ 160,00 per month</b>.</p> <p>Incoming students are also requested to download the <b>Accommodation Form</b> from Tuscia web-site, to fill it in capital letters, sign and fax it to the International Relations Office.</p> <p><b>Please note:</b> the original copy of the document must be posted to the International Relations Office or delivered by hand at the student's arrival at Tuscia University.</p> <p><b>Deadlines:</b>  Fall semester (September-February): June 30<sup>th</sup>  Spring semester (February-July): September 30<sup>th</sup>  Whole academic year: June 30<sup>th</sup></p> <p>Università degli Studi della Tuscia di Viterbo  Ufficio Relazioni Internazionali  Via S. Maria in Gradi, n. 4 – 01100 Viterbo – Italia  Fax: + 39 0761 357919  e-mail: <a href="mailto:erasmusincoming@unitus.it">erasmusincoming@unitus.it</a></p> <p>The Accommodation Form is available in our web site:  <a href="http://tuscia.llpmanager.it/studenti/">http://tuscia.llpmanager.it/studenti/</a></p> <p>There is a University Youth Hostel in Viterbo, managed by the University's body in charge of students' rights and assistance. The hostel is commonly referred to as "Casa dello Studente" (Student's House).</p> <p><b>Student's House</b>  Via Cardarelli, 75  01100 Viterbo  Tel. and fax +39 0761 278901</p> <p><b>LAZIODISU</b> - Agency for the Right to Study, via Cardarelli, 75 –  01100 Viterbo Tel. 0761/270610-11 Fax 0761/274666  Website:</p>

	<p><a href="http://www.laziodisu.it">www.laziodisu.it</a>  <a href="http://www.adisuvt.it">www.adisuvt.it</a>  e-mail: <a href="mailto:viterbo@laziodisu.it">viterbo@laziodisu.it</a> - <a href="mailto:info@adisuvt.it">info@adisuvt.it</a></p> <p><b>Opening hours:</b> 8.00 am – 1.00 pm (except Saturday) 3.00 pm – 5.00 pm (Monday – Wednesday)</p> <p>Services available:  Canteens, Job Contest assistance, bursaries, lodgings, financial aid and rent contract assistance for outside students.</p> <p><b>PLEASE NOTE:</b> Prior to enter the <b>Student's House</b> you must be sure to have a <b>medical certificate</b> stating your good health conditions and psycho-physical aptitude assuring the insertion in social communities, issued by the specific Authorities; an English or Italian version of the certificate is recommended. LAZIODISU will claim this document at the student's arrival; students unable to provide this document <b>will not be accepted</b> within the House.</p>
<b>REFECTORY</b>	<p>The refectory service is provided by LAZIODISU.</p> <p>With their first visit to the <b>International Relations Office</b>, any student receives a document stating the date of his arrival. This paper is necessary to go to Laziodisu - Agency for the Right to Study, via Cardarelli, 75 – 01100 Viterbo Tel. 0761/270610-11 Fax 0761/274666 in order to obtain a refectory card and to get his <b>meal ticket card</b>.</p> <p>Refectorie in Viterbo:  University Canteen - Piazza S. Sisto, 8  tel. +39 0761 326313</p>
<b>ROOM IN PRIVATE HOUSE</b>	<p>In case of sold out rooms at the University Youth Hostel, or if students prefer to lodge in a private house, they can refer to the International Relations Office that will provide an available list of accommodations. The average accommodation cost per month in a private house in Viterbo ranges from <b>150 to 250 €</b>.</p>
<b>ASES – ESN VITERBO</b> (Association of Erasmus and Foreign students - Erasmus Student Network Viterbo)	<p>C/O International Relations Office – Università degli Studi della Tuscia - Via S. Maria in Gradi, 4 – 01100 Viterbo  Tel. + 39 0761 357982  Fax + 39 0761 357919  E-mail: <a href="mailto:ases@unitus.it">ases@unitus.it</a>  President: Alessandro Scivola</p>
<b>DOCUMENTS NEEDED FOR YOUR STAY IN ITALY</b>	<ul style="list-style-type: none"> <li>• Passport or a valid identity card</li> <li>• A document stating you are a Socrates/Erasmus student</li> <li>• Student registration certificate from your home university</li> <li>• Medical insurance: E-128 or E111 form for EU students or any other private insurance valid in Italy for non EU students</li> <li>• Visa (only for non EU citizens)</li> <li>• Passport photos</li> </ul>
<b>UNIVERSITY SPORT CENTRE (CUS)</b>	<p>The CUS Viterbo is situated in the University Campus grounds. It has a full size grass pitch for football, two multi use indoor sports hall, an outdoor tennis court, a five-a-side football pitch, a boules pitch and an archery field. Courses available in tennis, archery and volleyball. Special rates for use of gyms, swimming pools and athletics facilities.</p> <p>Chairman: prof. Gabriele Anelli  Largo dell'Università  01100 Viterbo  Tel + 39 0761 352737 - 352733</p>

<b>OTHER INFORMATION</b>	
Town and number of inhabitants:	Viterbo – about 70.000
Number of students at the University:	About 11.000
Number of abroad students every year:	About 80
Average cost of living per month excluding accommodation	Between € 200 - € 300