



UNIVERSITÀ DEGLI STUDI DELLA TUSCIA

Division I
Didactic and Research Unit
Mobility and International Cooperation Office
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LIFELONG LEARNING PROGRAMME (LLP) - ERASMUS ACTION

Information Sheet

(Updated in January 2013)

INSTITUTION

OFFICIAL NAME	UNIVERSITA' DEGLI STUDI DELLA TUSCIA DI VITERBO
ERASMUS CODE	I VITERBO01
ERASMUS UNIVERSITY CHARTER NUMBER	29228-IC-1-2007-1-IT-ERASMUS-EUCX-1
EUC Type	Extended
ADDRESS	Via S. Maria in Gradi, 4 01100 Viterbo – ITALIA
WEB-ADDRESS	http://www3.unitus.it/
HEAD OF INSTITUTION	Prof. Marco Mancini
TITLE	Rector
PHONE	+39 0761 357900
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VICE RECTOR

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DELEGATE FOR INTERNATIONAL RELATIONS and LLP/ERASMUS INSTITUTIONAL COORDINATOR

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STUDENTS' SERVICE FOR LIFELONG LEARNING PROGRAMME ERASMUS STUDENTS

DIDACTIC AND RESEARCH UNIT

Office address: Mobility and International Cooperation Office	Via S. Maria in Gradi, 4 01100 Viterbo ITALIA
Head of Mobility and International Cooperation Office	Dr. Carlo Contardo
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E-mail:	carlocontardo@unitus.it
Web-Address:	http://www3.unitus.it/ > International Relations
For Lifelong Learning Programme: Erasmus Incoming – Leonardo da Vinci Programme	Dr. Vanessa Torri
Telephone	+ 39 0761 357918
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E-mail:	erasmusincoming@unitus.it
Web-Address:	http://tuscia.llpmanager.it/ - http://aspe.llpmanager.it/
For Lifelong Learning Programme Erasmus Outgoing – Erasmus Placement	Dr. Felicetta Ripa
Telephone:	+39 0761 357917
Fax:	+39 0761 357524
E-mail:	erasmus@unitus.it
Web-Address:	http://tuscia.llpmanager.it/ - http://aspe.llpmanager.it/
For International Projects Coordination	
Project Manager	Dr. Massimo Romanelli
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Telephone	+ 39 0761 357523
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ERASMUS ACADEMIC COORDINATORS

DEPARTMENT	COORDINATORS	CONTACTS
Department of Human, Communication and Tourism Sciences (DISUCOM)	Prof. Mariagrazia Russo	tel. +39 0761 357658 fax +39 0761 357661 e-mail: mariagraziarusso@unitus.it mariagrazia_russo@libero.it
Department of Literary and Linguistic, Communicational and Historical Juridical European Institutions (DISTU)	Prof. Gabriella Dionisi Prof. Antonella Del Prete	tel. +39 0761 357666 fax +39 0761 357601 e-mail: dionisi@unitus.it tel. +39 0761 357859 fax +39 0761 357601 e-mail: a.delprete@unitus.it
Department-of-Economics-and-Organization-of-Enterprise (DEIM)	Prof. Giacomo Branca Prof. Alessio Maria Braccini	tel. +39 0761 357737 fax +39 0761 357715 e-mail: branca@unitus.it e-mail: abraccini@unitus.it ; tel. +39 0761 357729 fax +39 0761 357715
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Department of Forestry, Agricultural, Nature and Energy Sciences and Technologies (DAFNE)	Prof. Elena Di Mattia	tel. +39 0761 357280 fax : +39 0761 357558 e-mail: dimattia@unitus.it
Department of Ecology and Biological Sciences (DEB)	Prof. Massimiliano Fenice	tel. +39 0761 357318 (office) - 0761 357657 (laboratory) fax +39 0761 357751 e-mail: fenice@unitus.it

GENERAL INFORMATION

UNIVERSITY	Università degli Studi della Tuscia di Viterbo
COUNTRY	Italia
Telephone Switchboard (Campus and Faculties)	+ 39 0761 3571
DEPARTMENTS	<p>Department of Human, Communication and Tourism Sciences (DISUCOM)</p> <p>Department of literary and linguistic, communicational and historical juridical European Institutions (DISTU)</p> <p>Department-of-Economics-and-Organization-of-Enterprise (DEIM)</p> <p>Department of Innovation of Biological, Forestry and Agri-Food systems (DIBAF)</p> <p>Department of Cultural Heritage Sciences (DISBEC)</p> <p>Department of Forestry, Agricultural, Nature and Energy Sciences and Technologies (DAFNE)</p> <p>Department of Ecology and biological sciences (DEB)</p>
WEB PAGE	http://www3.unitus.it/
WEB ADDRESS FOR LLP ERASMUS INCOMING STUDENTS	http://tuscia.llpmanager.it/studenti/
WEB ADDRESS FOR ACADEMIC INFORMATION (COURSES)	http://www3.unitus.it/ > Faculties
APPLICATION FORMALITIES	<p>LLP Erasmus students are requested to fill in the Application Form and the Learning Agreement on-line. Both documents must be printed, signed by the Erasmus Departmental Coordinator and the Erasmus Institutional Coordinator and sent by fax before the arrival to the Mobility and International Cooperation Office.</p> <p>Please note: the original copies of all these documents must be posted to the Mobility and International Cooperation Office or hand delivered at the student's arrival at Tuscia University.</p> <p>Università degli Studi della Tuscia di Viterbo Ufficio Mobilità e Cooperazione Internazionale Via S. Maria in Gradi, 4 – 01100 Viterbo – Italia Fax: + 39 0761 357524 e-mail: erasmusincoming@unitus.it – erasmus@unitus.it</p>
APPLICATION DEADLINES	<p>Fall semester (September-February): June 30th</p> <p>Spring semester (February-July): September 30th</p> <p>Whole academic year: June 30th</p>
LANGUAGE OF INSTRUCTION	Italian
USE OF ECTS	Yes
LANGUAGE COURSE	<p>The Mobility and International Cooperation Office in cooperation with the University Language Centre organizes Italian Language courses for all incoming students at the beginning of each semester. Courses are free.</p> <p>Italian Language Courses:</p> <ul style="list-style-type: none"> - Elementary Level – 50 hours – no credits; - Intermediate Level - 50 hours – no credits. <p>Incoming students are also requested to indicate in the Erasmus Application Form if they wish attend the Italian Language Course.</p> <p>Deadlines:</p> <p>Fall semester (September-February): June 30th</p> <p>Spring semester (February-July): September 30th</p> <p>Whole academic year: June 30th</p>

<p>ACCOMMODATION IN THE UNIVERSITY YOUTH HOSTEL</p>	<p>As far as accommodation is concerned, if students apply in time, they might have the opportunity of reserving a room in the residence on the University Youth Hostel. The University Youth Hostel has only 60 rooms available for LLP Erasmus students and they will be assigned to the first 60 applicants. The monthly rate for accommodation on campus will be around € 185,00 per month.</p> <p>Incoming students are also requested to download the Accommodation Form from Tuscia web-site, to fill it in capital letters, sign and fax it to the Mobility and International Cooperation Office.</p> <p>Please note: the original copy of the document must be posted to the Mobility and International Cooperation Office or delivered by hand at the student's arrival at Tuscia University.</p> <p>Deadlines: Fall semester (September-February): June 30th Spring semester (February-July): September 30th Whole academic year: June 30th</p> <p>Università degli Studi della Tuscia di Viterbo Ufficio Mobilità e Cooperazione Internazionale Via S. Maria in Gradi, 4 – 01100 Viterbo – Italia Fax: + 39 0761 357524 e-mail: erasmusincoming@unitus.it</p> <p>The Accommodation Form is available in our web site: http://tuscia.llpmanager.it/studenti/</p> <p>There is a University Youth Hostel in Viterbo, managed by the University's body in charge of students' rights and assistance. The hostel is commonly referred to as "Casa dello Studente" (Student's House).</p> <p>Student's House Via Cardarelli, 75 01100 Viterbo Tel. and fax +39 0761 278901</p> <p>LAZIODISU - Agency for the Right to Study, via Cardarelli, 75 – 01100 Viterbo Tel. 0761/270610-11 Fax 0761/274666 Website: www.laziodisu.it www.adisuvt.it e-mail: viterbo@laziodisu.it - info@adisuvt.it</p> <p>Opening hours: 8.00 am – 1.00 pm (except Saturday) 3.00 pm – 5.00 pm (Monday – Wednesday)</p> <p>Services available: Canteens, Job Contest assistance, bursaries, lodgings, financial aid and rent contract assistance for outside students.</p> <p>PLEASE NOTE: Prior to enter the Student's House you must be sure to have a medical certificate stating your good health conditions and psycho-physical aptitude assuring the insertion in social communities, issued by the specific Authorities; an English or Italian version of the certificate is recommended. LAZIODISU will claim this document at the student's arrival; students unable to provide this document will not be accepted within the House.</p>
<p>REFECTORY</p>	<p>The refectory service is provided by LAZIODISU.</p> <p>With their first visit to the Mobility and International Cooperation Office, any student receives a document stating the date of his arrival. This paper is necessary to go to Laziodisu - Agency for the Right to Study, via Cardarelli, 75 – 01100 Viterbo Tel. 0761/270610-11 Fax 0761/274666 in order to obtain a refectory card and to get his meal</p>

	<p>ticket card.</p> <p>Refectory in Viterbo: University Canteen - Piazza S. Sisto, 8, tel. +39 0761 326313</p>
ROOM IN PRIVATE HOUSE	<p>In case of sold out rooms at the University Youth Hostel, or if students prefer to lodge in a private house, they can refer to the Mobility and International Cooperation Office that will provide an available list of accommodations. The average accommodation cost per month in a private house in Viterbo ranges from 150 to 250 €.</p>
ASES – ESN VITERBO (Association of Erasmus and Foreign students - Erasmus Student Network Viterbo)	<p>C/O Mobility and International Cooperation Office Università degli Studi della Tuscia - Via S. Maria in Gradi, 4 – 01100 Italia Tel. + 39 0761 357521 Fax + 39 0761 357524 E-mail: ases@unitus.it President: Alessandro Scivola</p>
UNIVERSITY SPORT CENTRE (CUS)	<p>The CUS Viterbo is situated in the University Campus grounds. It has a full size grass pitch for football, two multi use indoor sports hall, an outdoor tennis court, a five-a-side football pitch, a boules pitch and an archery field. Courses available in tennis, archery and volleyball. Special rates for use of gyms, swimming pools and athletics facilities.</p> <p>Largo dell'Università - 01100 Viterbo Tel + 39 0761 352737 - 352733</p>
OTHER INFORMATION	
Town and number of inhabitants:	Viterbo – about 70.000
Number of students at the University:	About 10.000
Number of abroad students every year:	About 100
Average cost of living per month excluding accommodation	Between € 200 - € 300