LIFELONG LEARNING PROGRAMME (LLP) - ERASMUS ACTION

ACCOMMODATION FORM
a.a. 2011/2012

Students applying in time might have the opportunity of reserving a room in the residence at the University Youth Hostel. The Student's Hostel has only 58 rooms available for Erasmus students and they will be assigned to the first 58 applicants. Otherwise the International Relations Office will possibly provide you with a list of private accommodation at your arrival.

No accommodation is guaranteed.

SIETE INVITATI A RISPETTARE LE SCADENZE DI CONSEGNA DEL MODULO:
YOU ARE INVITED TO RESPECT THE DEADLINES FOR RETURNING THIS FORM:

Anno Accademico/Academic Year 2011/2012

<table>
<thead>
<tr>
<th>Semester</th>
<th>Deadline</th>
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<tbody>
<tr>
<td>Whole Academic Year</td>
<td>30/06/2011</td>
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<tr>
<td>First Semester</td>
<td>30/06/2011</td>
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<tr>
<td>Second Semester</td>
<td>30/09/2011</td>
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PLEASE, FILL IN THE FORM WITH BLACK INK IN CAPITALS:

UNIVERSITA' DI PROVENIENZA
HOME UNIVERSITY

FACOLTA'
FACULTY

PERIODO DI STUDIO/PERIOD OF STUDY

Durata in mesi/Duration in months:

Data di arrivo/Date of arrival:

Data di partenza/Date of departure:

DATI PERSONALI/PERSONAL DETAILS

<table>
<thead>
<tr>
<th>NAME and SURNAME (NOME e COGNOME)</th>
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<tr>
<td>DATE and PLACE OF BIRTH (DATA e LUOGO DI NASCITA)</td>
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<tr>
<td>NAZIONALITA' NATIONALITY</td>
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<tr>
<td>SEX (M/F) SESSO (M/F)</td>
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<tr>
<td>PERMANENT ADDRESS (INDIRIZZO)</td>
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<tr>
<td>TELEPHONE NUMBER (TELEFONO)</td>
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<tr>
<td>MOBILE PHONE (TEL. CELLULARE)</td>
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<tr>
<td>E-MAIL BOX (INDIRIZZO E-MAIL)</td>
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I wish to apply for (indicate your first and second preference):

☐ Student’s Hostel (€185 per month) - limited number of rooms

All the rooms at the students' hostel are individual with private bathroom and fully equipped with blankets, bed sheets and pillows, towels are not provided. WI-FI internet connection is available in all the building. The furniture in each room is made of one single bed, one desk and a closet. In every floor there is one common kitchen. Meals are not included. A students' restaurant is located in front of the residence. The cost for each meal is about 6 €, breakfast is not served at the students’ restaurant.

ATTENTION!!!

1. Lacking to go to the International Office within 30 days from the arrival date indicated above, your reservation will be automatically cancelled;

2. at your arrival you will be required a deposit of €131,00. At the end of your stay, once the room is checked and proved to be in order, the deposit will be given back to you on your foreign bank account. You will be required bank details (IBAN and SWIFT code, account number and the address of the Bank). For your information, the International Office is not involved in the money matters with LAZIODISU. Times and procedures to be refunded will be directly managed by LAZIODISU, that will do its best to process your requests in the quickest time;

3. Prior to enter the Student’s Hostel you must be sure to have a medical certificate stating your good health conditions and psycho-physical aptitude assuring the insertion in social communities, issued by the specific Authorities; an English or Italian version of the certificate is recommended. LAZIODISU will claim this document at the student's arrival; students unable to provide this document will not be accepted within the House;

4. If you refuse to accept the room assigned, the International Relations Office is no longer responsible for finding you an accommodation unless you have good reasons for turning the offer down;

5. If you decide to extend your period of study, this does not imply that your will keep your room at the Students Hostel. Room availability must be checked through the International Relations Office.

6. The Reception of the Students Hostel is open 24 hours a day all week long. Once received the confirmation of your accommodation you can go directly to the students hostel at your arrival.
University Hostels Rules
(abstract)

It is forbidden to:

1) Keep animals inside the residence or in the outside area belonging to the residence.
2) Disturb the residence guests or the neighbours after 11.00 pm and before 08.00 am and between 02.00 pm and 04.00 pm; it is also forbidden to sing, play or make any kind of noise that could disturb the others.
3) Keep flammable or harmful substances and materials, even in small quantity, in the rooms or in the common areas.
4) Use any kind of personal heating, or cooking facilities. Students must use the facilities located in the kitchen. Adequate provisions may be taken by authorized personnel when inspecting.
5) Place cumbersome material such as furniture, bikes, refrigerators, camping beds, etc. in the balconies, common areas and rooms without prior authorization by the Administration.
6) Dumping or throwing rubbish out of the appropriate baskets or waste bins.
7) Place objects on balconies or sills such as flowerpots, bottles, clothes, etc. that may be harmful for people walking nearby or that may be against the town rules.
8) Throw in the toilets, sinks, etc. material that may obstruct or harm the pipes.
9) Modify or change the rooms, paint, move or dismantle systems, tools or furniture; remove any kind of furniture or tools from the common area and from the rooms; take personal initiative in repairing the items belonging to the residence without prior authorization by the Administration.
10) Place posters or advices outside the reserved spaces.
11) Unduly activate alarm systems or procure alarm. Transgressors will be pursued by the laws.
12) Misuse fire extinguishers, hydrants, security lights and any other appliance of the residence damaging the security systems and causing harm to the guests. Transgressors will be pursued by the laws in force.

SANCTIONS
Transgressions to the above mentioned rules will be pursued by the Administration with sanctions decided according to the damage caused and continuous behaviour. Sanctions may range from written recall to suspensions up to 30 days or expulsion.

STATEMENT:
I understand that when applying for housing through the International Relations Office, I will have to accept the room which is being provided for me and I will be bound by the terms and conditions of the contract, including paying rent for the full contract period.

The International Relations Office will not issue any official document to the home University in case of unsettled payments for the whole period.

Date __________________________ Signature ______________________________________

Send the form by ordinary mail or by fax to:
International Relations Office
Università degli Studi della Tuscia di Viterbo
via S. Giovanni Decollato 1, 01100 Viterbo, Italy
fax: + 39 0761 357524

For further information: tel. + 39 0761 357918 erasmusincoming@unitus.it